

Dakota Soccer Club  
Board Meeting #5 Agenda  
Wednesday January 12, 2022

- I. Call to Order - 8:03 pm
- II. Roll Call

President	Ben Nelson – ½ - <b>Present</b>	Vice President	Gabe Rojas-Cardona – 2/2 <b>Present</b>
Treasurer	Carrie Schindeldecker – 2/2 - <b>Present</b>	Secretary	Nathan Perterson - ½ - <b>Absent</b>
Boys Coordinator	Robert Boos – ½ - <b>Absent</b>	Girls Coordinator	Brian Applequist – ½ - <b>Present</b>
Rec Coordinator	Andrew Held – 2/2 <b>Present</b>	Communications	Trina Hatcher – 2/2 <b>Present</b>
Volunteer Coordinator	Vanessa Coates – ½ - <b>Absent</b>	Equipment Coordinator	Matthew Thompson – ½ - <b>Absent</b>
Risk Management		Website	Larry Deutsch – 2/2 - <b>present</b>
Registrar	Jon Fredeen - <b>present</b>	Girls DoC	Jake Smothers - <b>Absent</b>
Referee Coordinator	Jake Smothers	Boys DoC	Westley Dayus - <b>Present</b>
Field Assignor	John Fredeen		

- I. Greet and address any guests – No guests
- II. Consideration of previous Board Meeting Minutes - Carrie motioned to approve minutes for October 2021 and December 2021 - All approved.
- III. Executive Group –
  - a. Ben met with Vanessa and Matt to discuss possible charitable donations outreach.
  - b. Matt was going to reach out to the Kaposia Days committee
  - c. IGH meeting with Parks and Rec. Gabe
    - i. They have a new field scheduling system. Fields are scheduled on a monthly basis.
    - ii. They would like to submit schedules as soon as possible.
    - iii. Contract vs. city hiring - more of a discussion item of pros and cons. No decision was made.
      - 1. Carrie suggested that the city do the hiring vs. DSC pay out the contract fee.
      - 2. Another option is to have DSC find volunteers (roughly 8-10) and the city would donate to us.
      - 3. We'll stay status quo for now. Let's discuss this after summer.
  - d. Turf at IGH Grove - March 13th the turf field will be ready. We need to let them know asap if we want to reserve any time. Need to let them know by January 20th!! Westley Jon and Jake to decide what we need. Jon Fredeen was asked to schedule a meeting - possibly a 30-60 minute meeting.

- e. City of IGH - Summer brochure - this is currently being worked on. Trina will be sent what's been prepared to look over.
- f. April through early May - early session training.
- g. Tournaments - Field usage \$110 per field per day for the City of IGH. Just need to let the city know if we decide to hold anything.
- h. Gabe talked with Peg and the gaming person. Gabe is trying to bring this to a closure. A small discrepancy was found but this may be waived. Inventory items will be returned to him.
- i. Brian Spiewak dropped off a tub of documents to Carrie to have. Items include old 1099 forms and prior year club statements.

IV. Report of Treasurer –

Here is my report:

- 1) Heat Checking account balance as of 12/31/21 ~ \$14,852.23
- 2) SSPYSA Checking account balance as of 01/09/22 = \$15,544.81
- 3) SSPYSA Savings account balance as of 12/31/21 = \$10,586.67
- 4) Dakota SC account balance as of 01/09/22 = \$34,393.26
- 5) Dakota SC Venmo balance as of 12/31/21 = \$1,170.14

Heat Checking Update:

- This checking account can be closed. Both Brian and Gabe will have to close this out. Check can be written to Dakota Soccer Club when ready.

SSPYSA Checking Update:

- The GameOfficials payment method was changed to DSC.
- Canceled the Grasshopper online phone system. Final payment of \$0.06 was paid 01/09/22.
- This account balance can now be transferred online to DSC.
- There are two team accounts that will also be closed. Both will be donated to DSC. One has \$14 and the other has \$400+

Dakota Soccer Club Checking Update:

- Need to mail out Creative Soccer Coaching invoice for December
- Need to send out the payment to WSP Dome \$6,513.50 - This is for field usage from Feb 1 to April 28th, 2022. Tues/Thurs
- Need to pay Amber S. for goalie training in Nov/Dec - \$287.50

Dakota Soccer Club Venmo Update:

- Venmo (PayPal) is requiring some additional documents for DSC prior to releasing any funds. I've already sent a bank statement but they need something with the name/federal ID number listed on a federal form. So this may have to wait until I file the 1099s for the club in early January.

Form 990 Non-profit Organization tax filing:

- Heat Soccer - need to file the Nov 2019 and Nov 2020 Form 990 as soon as possible. The Nov 2021 is not due until April 15th of 2022.

Form 1099s, Information Returns tax filing:

- The Form 1099s are due January 31, 2022 for both the Dakota Soccer Club and South St. Paul Youth Soccer Association.
  - Peg was supposed to give Gabe copies of prior year 1099s.
  - Gabe will schedule a call with Carrie to discuss their conversation.

V. Registrar–

- a. Need to register teams by February 18th. Jon will send out an email to confirm teams. Brian A. will reach out to Jake S to see if we need to add another U9 team for girls?
- b. Is there an option to add a team after this February team deadline? Westley mentioned that maybe Matt from TCSL may allow to add a team but not 100% sure.
- c. TCSL blackout dates process will be changing. Check out the website for more information.
- d. U9s and U10s - nothing has come in yet from the new registration link sent out.
- e. Email from TCSL Received by Jon - team recommendation to change the U10 girls to move from Red to White.
- f. Coach contracts - Jon is working those to be cleaned up and sent out.
- g. January installments will start for Summer registrations.

VI. Coaching Directors –

- a. DOC for Boys - Westley
  - i. January 29th at the WSP dome for U9/U10 tryouts. Make sure to get this information out to AI or even a flyer to hand out at the Winter Clinic. Trina will create a little something to hand out.
  - ii. U9-U10 - can go up to 14 players. Ben suggests having only a max of 12-13 only. He had 14 on his Fall team and it was difficult to manage subs.
  - iii. Westley reached out to the Simley high school coach to see if he's interested. U11, U12, U14 boys coaches are still needed. Carrie mentioned Caleb Owens was interested but she will connect with him to see if that's still the case.
  - iv. Goalie training clinics were good but trailed off a bit at the end. Westley may have Amber visit some teams that may need a little more assistance.
  - v. Looking for volunteers for the U9/U10 tryout WSP Dome to help out Westley. Possibly send out a registration TeamSnap form in order to attend tryouts. That way a waiver can be filled out. Plus this allows us to know who will be attending.
    1. Four volunteers are needed and Carrie will send out an email to Vanessa. She can reach out to Westley for more info on this and then she can try to get volunteers
  - vi. Turf at The Grove -
    1. U9/U10 teams share the field. These times are typically earlier.
    2. Older teams typically use the entire field.

3. Scheduling has been difficult to accommodate the coaches requests. So they've been just assigned on a first come first serve basis regarding the scheduling.

vii. U11 Boys still need some players to fill the team.

b. DOC Girls - Jake was absent. Brian mentioned that they are still looking for some girls to fill up teams. Jake is reaching out to Trinity to see if there are any takers. Brian was going to spend some time over the next couple of weeks making sure everyone registers that were initially interested.

VII. Coordinators

a. No updates at this time

VIII. Equipment

a. Uniforms - need to set up site by the end of February or first part of March. They will open the club site so that people can place their order.

b. Field Nets - need to possibly order a couple of new ones. Matt was going to look into this.

c. Field wheels - need a set.

IX. Volunteers

a. Fundraiser letter is in the process of being prepared. Ben, Vanessa and Matt will share this with the Board once finalized.

X. Web Master

a. Registrations are posted on the website

b. Created a link for previous board minutes

c. Several open pages - may want to create links from the website. PPGs, Tryout info etc... If anyone has any recommendations, please feel free to share.

d. Inquire from the website - how do we want to handle this communication? Larry has been forwarding these emails to the person he believes will address it. Recommendation is to continue this and Larry will call out the person he is forwarding the email to. Eventually we can set up a FAQ section for these types of inquiries and set up contact groups.

i. There was a request for a refund and that is going to be dealt with by Jon and Brian A.

XI. Communications

a. Winter Clinics info was posted on IGH Heat, DSC and SSPYSA facebook pages.

b. Volunteers - Two High School boys players came and had a good time. They were asked to bring friends with them for the next two Sundays.

c. Promoting registrations for Soccer Registrations Saturday emails, social media posts.

d. Trina to send out communication on wearing masks especially at SSP PAC center. SSP School requires the players to wear masks to and from but not on the court. Parents need to be wearing a mask.

e. Soccer Saturday February 12th.

i. Need volunteers - send a note to Vanessa

ii. Meat raffle

iii. Jon has already set up the Rec sign up form for Summer Registration.

iv. Need to find out if this will be a taco feed as well.

v. Ben will schedule a meeting with Vanessa to talk details of the event.

- vi. Trinia - would be great to promote the event weekly up to the day. There will be a coupon code for \$15 off handed out at the VFW for Saturday February 12th only. This is intended to get people down to the VFW to participate in the fundraising event.

XII. Risk Management

- a. Ben reached out to Brian Spiewak about Covid protocol. Recommends that kids wear masks indoors and at events. Brian S. will help put together communication to send out to players/coaches and a club in general.
- b. Carrie will bring masks to be available for parents at the Winter Clinic to wear if they do not have one.

XIII. To Do

- a. PPGs – Board Roles and Responsibilities
- b. Transition from Fall to Summer
- c. Roster openings and recruitment
- d. Winter Training Plans
- e. SSP Winter Clinic
  - i. Good turn out. 50 registrations even though the registration and info went out late.
  - ii. Lesson plans - would like to get lesson plans from the DOCs for the next two Sundays
  - iii. Jon did get the Summer Registrations up and running through TeamSnap.
  - iv. Trina - would be great to have something to hand out at the final registration table of the Winter Clinic to promote Summer Registrations.
- f. Letter in the mail from the Simley High School requesting a donation for the senior all night party. IGH Heat typically paid them \$250. SSPYSA did not make a donation as it wasn't a direct benefit for the soccer community. A vote was done - 3 pros for - 4 cons against. Vote did not carry.

Gabe motioned to adjourn the meeting. All agreed. Meeting adjourned at 9:42 pm on Jan 12, 2022

XIV. Meeting Adjournment –

- a. Next Meeting February 13<sup>th</sup>